



144th Annual Wairarapa A&P Show 28th and 29th October 2023

EARLY BIRD SPECIAL (payment by 15th September 2023)

TRADE SITE APPLICATION FORM

Company Name.....

Contact Person.....

Email.....

Mobile.....

Address.....

Types of products you will be selling/displaying

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Dimensions of Stall	Cost per meter	Total including GST
3m front x 3m deep	\$90 + gst per site (outside)	
3m front x 3m deep	\$95 + gst per site (inside – limited numbers)	
6m front x 6m deep	\$200 + gst per site (limited sites)	
6m front x 12m deep	\$280 + gst per site	
12m front x 12m deep	\$400 + gst per site	
	Power \$50 per outlet	
	Extra Exhibitor Passes \$5 each	
	Extra Social Hour Passes \$10 each	
	TOTAL	



Trade Site Application Form

Conditions of Site:

As a stallholder you are obligated to comply with Health and Safety Act 2015. You are responsible for knowing and understanding your responsibilities in regards to the Act.

Generators – please let us if you will be using a generator as this will determine where we position your site. All generators must have a visible current test tag in accordance with NZS 3760:2010.

All stallholders using gas or electricity must be able to verify that their gas and electrical devices are compliant with NZ Safety Standards. You will not be able to use any device that does not display the correct tag.

Power – this is charged at \$50 per outlet – if you use a multi box you will be charged per outlet used on the multi box. If you are using power from a main source you must have an Electrical Warrant of Fitness. You must have a warranted fire extinguisher on your site at all times.

Vehicles – no vehicles are to remain in the trade site area unless they are within your allocated site. Vehicles must be removed from the area before 8.30am daily. Parking is available behind the sheep pavilion if required.

If you do have a vehicle on your site it must not leave the site between the hours of 8.30am and 4.00pm Saturday and Sunday.

Stallholders are requested to be set up on site by 8.30am Saturday and Sunday. You are also able to set up on site on the Friday from 7.00am to 5.00pm. Site must not be dismantled until after 4.00pm on Sunday.

Gazebo's are permitted to be erected on your site but must not encroach outside of your allocated area. No other semi-permanent structures or post holes are permitted on site without prior written permission from the Secretary. All sites must be left as found, if any damage to the grounds or rubbish is left on site a \$500 clean up fee will be charged to the stallholder. **Cardboard boxes and/or other packaging must be removed by the stallholder.**

Please ensure you book the correct size site required – your stall must remain within your allocated site at all times and not encroach outside of your area.

Two x Exhibitor passes will be issued for sites up to \$280 + gst; sites that cost \$280 + gst and over will receive 4 x Exhibitor passes - if you need more passes these may be purchased along with this application for \$5 each. If you need extra passes on show days these will cost \$10 each. You will receive 2 x complimentary tickets (or 4 x complimentary passes if you receive 4 x Exhibitor passes) to the social hour drinks on Saturday at 5.00pm

Once your application has been received we will email through an invoice for payment. Sites will not be allocated until payment has been received (if you have a specific site you are wanting we will endeavour to accommodate this, but payment needs to be made to secure your site). **All payments must be received before the 15th of September to secure your site at the early bird special rate.** Payments received after this date will incur a 20% penalty fee – no payments will be taken on show weekend.



Trade Site Application Form

I fully understand the Terms and Conditions as detailed above. I am fully aware of my responsibilities under the Terms and Conditions of the Health and Safety Act 2015.

Signature.....

Name (please print).....

Company Name.....

Date.....

Forms may be emailed to: **office@waiaps.org.nz**